



# Deputy Manager – Transport Systems and Electric Mobility

*Hybrid, full-time, based in Chennai or Bengaluru*

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## The Organisation

The Institute for Transportation and Development Policy (ITDP) works with cities worldwide to promote sustainable, equitable, and inclusive urban transport. The vision of ITDP is to create healthy and liveable communities with streets safe for walking & cycling, high-quality public transport, traffic reduction mechanisms, and people-centred mobility policies. ITDP is a not-for-profit organisation headquartered in New York City with offices in China, Brazil, India, Indonesia, East Africa, Mexico, and the United States.

Since 2021, ITDP is represented in India by ITDP Pvt. Ltd. and has worked with governments, multilateral agencies, and civil society to make visible, on-the-ground improvements by providing technical expertise, policy solutions, research publications, and training programmes.

More information about ITDP's work in India can be found at [www.itdp.in](http://www.itdp.in)

## About the Position

We are looking for a candidate with a strong commitment to equity and sustainability and a passion for improving urban life in India. The candidate will lead projects on Transport Systems and Electric Mobility and provide in-depth technical support for project planning, project implementation, policy guidance, and capacity building. The candidate should have experience in the field of electrification of public and private transport and charging infrastructure.

The ideal candidate has a demonstrated ability to work creatively with a diverse team. The position will also involve engaging with diverse people—civic officials, politicians, civil society agents, media, project consultants, and others—to help build support for sustainable and equitable urban transport.

The candidate will have a chance to hone his/her technical knowledge and writing skills while gaining exposure to the above fields. The position will be based in **Chennai/Bengaluru**, but the candidate may need to travel to other project cities as and when required. The selected candidate may contribute to other fields, including strategic mobility planning, transit-oriented development, healthy streets and parking management, as well as municipal governance in India. The selected candidate will work closely with ITDP's city teams, head office staff, and international experts.

The position requires a full-time presence in Chennai with a commitment of 40 hours per week.

## Qualification & Experience

- A master's degree in transportation/urban planning or other relevant fields (e.g., Urban Planning, Environmental Policy, Energy, etc.) with a **minimum of 7-8 years of experience** in sustainable urban transport and electric mobility.
- Experience in the field of electrification of public and private transport, and charging infrastructure, with a robust understanding of planning bus rapid transit systems, informal public transport, and public bicycle sharing systems.
- Prior knowledge of developing contract management, fiscal regimes for public transport operations, fare systems and ITMS systems is required.
- Experience of working with urban local bodies and other government institutions.
- Excellent Excel, Access, Autocad and GIS software skills are required.
- Excellent English speaking and writing skills are required. Tamil speaking and writing skills would be an added advantage.

## Essential Attributes

- Strong commitment to advancing ITDP's mission and to environmental and social justice.
- Excellent research and analytical skills.
- Excellent interpersonal skills and ability to work in a fast-paced environment.
- Excellent writing and editing skills.

- Strong communication skills, including preparing effective graphics and making powerful presentations.
- Ability to communicate complex transport planning issues as concise, compelling messages.
- Ability to manage multiple priorities and projects with flexibility, work well under pressure and keep to deadlines.
- Ability to maintain high standards while contributing pragmatic ideas.
- Availability to travel frequently within India

## Roles and responsibilities

- **Project Leadership:** Lead and oversee Transport System and Electric Mobility projects, including developing annual OKRs and trimester plans and ensuring they are executed efficiently, on time, and within budget.
- **Strategic Planning:** Collaborate with the Senior manager in developing and implementing strategies and goals aligned with the organization's mission.
- **Technical proficiency:** Ensure high-quality and technically accurate knowledge products and outputs are prepared - such as guidelines, manuals, toolkits etc.
- **Stakeholder Engagement:** Foster and maintain relationships with key stakeholders at city, state and national levels to ensure successful project outcomes and alignment with organizational objectives.
- **Team Management:** Build a strong resilient team, supervise and guide team members, provide mentorship, conduct performance evaluations, and support to ensure individual and team success.
- **Budget Management:** Assist in budget planning and management for sectoral projects, tracking expenses, and ensuring financial compliance. Hiring consultants and check-ins to ensure timely project delivery
- **Reporting and Documentation:** Prepare and present regular progress reports, project documentation, proposals, and other relevant materials to the senior leadership and project stakeholders.
- **Risk Management:** Identify potential risks and develop mitigation strategies to ensure the successful completion of the project.

## How to apply

The candidate should submit two samples of their written work on sustainable mobility and resume to [jobs.india@itdp.org](mailto:jobs.india@itdp.org), and cc: [siva@itdp.org](mailto:siva@itdp.org), with the subject line “Job: Deputy Manager-TS&EM Bengaluru.” Our regular processing time is 3-5 weeks, and only shortlisted applicants will be contacted for an interview.

## Other benefits and employment policies

- 1. Health Insurance:** We cover health insurance for you and your loved ones for up to INR 10 lakh.
- 2. Capacity Development Allowance:** We offer an annual monetary and time allowance for every team member to build their capacity and skills.
- 3. Telephone & Internet Allowance:** We provide INR 1,200 every month for our team members.
- 4. Leave policy:** We offer 6 days each of casual leave, 6 days of sick leave, and 15 days of vacation time annually, along with public holidays.
- 5. Provident Fund & Gratuity:** All our full-time employees are eligible for applicable EPF and Gratuity benefits.

## Our Commitment to Diversity, Equity, and Inclusion

We encourage everyone—regardless of their gender, caste, sexuality, and background—to apply for this role. We believe that each one at ITDP India has the responsibility—as senior leadership, managers, staff, and institutional partners—to create a welcoming working environment for people of diverse cultures and backgrounds to learn together. All of us are responsible for fostering a safe and inclusive workplace where questions, concerns and information about diversity, equity, and inclusion are part of our ongoing dialogue and development.

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